



Downtown Huntsville BIA  
BOARD OF MANAGEMENT MEETING  
PARTNER'S HALL  
**AGENDA: Thursday, May 11, 2023**  
7:30 am – 9:00 am

Rachel called the meeting to order at 8:03 am

**Land Acknowledgement:** Sarah Downes

**Declaration of Conflict of Interest**

**Motion to Accept the Agenda**

Steve Campbell, Helena Renwick

**Motion to Accept the Meeting Minutes**

Steve Campbell, Helena Renwick

**Steve-Green Training Updates**

Customers expect us to do something about the environment. Lauren and Ellen to collaborate on using the community brand to support initiatives.

**Monthly Report Financials-Steve**

Ice Sculptures biggest expense, HMATA money, on track otherwise. Downtown Enhancement & Mural Reserve. HMATA money transferred like a reserve—budget adapted by Steve to reflect actual spend

**Garbage**

There's garbage on the street all Wednesday afternoon and for Concert on the Docks. Steve recommends requesting businesses to place trash after 10 pm Wednesday and before 7 am Wednesday. Ellen to draft notice requesting cooperation and track down exact verbiage from District of Muskoka & Bracebridge.

**Parking**

Christopher Nagy, Andrew Stillar--Town is changing lane to fire access route for no parking and an increased fine to park there. Nate inquired about timeline of the assessment, as BIA has expressed interested in creating more parking there. Businesses discuss the impact of ticketing on customers and how busy the area is and delivery trucks use that area, the green space. BIA is still interested in supporting parking possibilities in that lane and changing this decision. Councillor Renwick asked and informed about next steps. BIA is going to put a letter together.

**Town Update**

Sidewalk Policy & Patio Policy are live. Member blast on COIs, updates on Streetscape changes and boulders. BIA members want a permanent streetscape plan.

**Chair's Update**

Hiring for Assistant, looking for a Board Secretary.

**Staff Update**

Summer Vendor count at about 10, calling for more vendor lists and update to Three Fires Film Festival moving from the park.

**New Business**

**Tim Withey proposes a possible three level parking garage in the back street on main level.**

**Adjournment**

Meeting was adjourned by Rachel Hunt at 9:09 am.